

## CREDIT CARD AUTHORISATION

To increase security and prevent card fraud or unauthorised use of your credit card, please attach a copy of the front and back of the credit card. For the safety of our guests the above is procedure and charge back will not be accepted without the copy of the credit card.

**If you are settling your account with any credit card, please note that a 1.2% credit card transaction fee will apply for MasterCard, Visa Card and Union Pay. A 2.5% credit card transaction fee will apply for American Express, JCB and Diners Card. You may choose to change the method of payment on check-in to cash or EFTPOS, as these methods of payment do not attract a fee.**

I have authorised TFE Hotels to charge my credit card, for the stays of \_\_\_\_\_ for the period of \_\_\_\_\_ to \_\_\_\_\_ .

For the following charges: (Please Circle)

- Room
- Food and Beverages
- All charges
- Others (Please specify).....

My Credit card: (Please select from one of the following options)

**Visa**                      No:..... Exp date:.....

**MasterCard**            No:..... Exp date:.....

**American Exp.**        No:..... Exp date:.....

**Diners**                    No:..... Exp date:.....

**CCV number:**            For Visa, MasterCard and Diners this is the last 3 digits of the number below the magnetic strip on the back of the card. \_\_ \_\_ \_\_.

For American Express card this is the 4 digit number above the card number on the front of the card \_\_ \_\_ \_\_ \_\_.

Mailing Address for receipt to be sent to: .....

By signing this authorisation letter, I agree to pay the charges that I have selected above.

.....  
**Full name, bold and capitals**

.....  
**Signature**